

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 05/09/2023**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:01 P.M., at City Council Chambers, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input checked="" type="checkbox"/>	Mr. Mark Flora	(Chairman/Council member)
<input checked="" type="checkbox"/>	Mr. Tim Hemme	(Vice-Chairman)
<input type="checkbox"/>	Mr. Lee Bethel	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	
<input type="checkbox"/>	Vacant	
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

**MEMBERS ABSENT:**

**Excused**

<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Lee Bethel	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jay Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>

**Harbor Staff Present:**

<input type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook
<input type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Mr. James Wilson

**CHANGES TO AGENDA:**

None

**MINUTES:** **MOTION** was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from January 10, 2023 and April 11, 2023. **MOTION SECONDED** by Rhodes. **MOTION PASSED UNANIMOUSLY.**

**COMMUNICATIONS:**

None

**PERSONS TO BE HEARD:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. **Dock Vendor Operations:** Council Member Flora reviewed take-aways from the work session a few weeks ago that focused on the dock vendor program (DVP). The main focus was to determine the purpose of the program: is the program for profit or the help small business growth. In the last 12 years there have only been eight (8) vendors awarded contracts. The idea of a lottery was discussed as well as the idea of transferring the program to the Ketchikan Visitors Bureau (KVB) and the idea to get rid of the program all together. There was no consensus made at the work session. The contracts were awarded for one (1) year this year and another work session will take place in September. Also of note is that a seventh booth was added for non-profit/youth organizations.

Discussion was held. Many members expressed they were not happy with the program. The amount of time, effort, and headache that results from this program does not offset the income generated. Staff is in favor of either eliminating the program or passing it to the KVB.

2. **KVB Review:** Council Member Flora update the board on the discussions being held at a council level in regards to the KVB. Of note is that the KVB was only awarded a one (1) year lease for the building on berths II & III. The lease on those buildings is only \$1/year, but the KVB has pointed out numerous times the grant they receive from the city have decreased each year. The KVB profits from the booths in the building that they lease. More discussion will be held on this topic at a council level in the coming months.

Discussion was held. Many members were very surprised and dissatisfied by the realization that the city is basically giving away the facilities to the KVB as well as subsidizing their business operations. While this may be somewhat out of the

board's wheelhouse, they expressed interest in weighing in on this topic in the future.

### **DIRECTOR'S REPORT:**

Acting Harbor Operations Coordinator James Wilson reviewed the Director's Report.

He noted that the draft rate study will be distributed via email tomorrow.

Angel Holbrook announced she is leaving the department after seven plus years. She is moving on to Southeast Stevedoring.

### **FUTURE AGENDA ITEMS:**

### **BOARD MEMBER COMMENT**

Mr. Tim Hemme: I appreciate the insight. Thank you for all you have done for the department and the board, Angel. You will be missed.

Mr. Eric Lunde: Thank you, Angel. I know how much work goes into these meetings and it has not gone unnoticed.

Mr. Jim Castle: Thank you for all your hard work, Angel and James.

Mr. Mark Flora: Thank you, Angel and James. Angel, it has been a pleasure working you.

Mr. Steve Wilsie: Thank you, everyone. Thank you, Mark. Good luck, Angel, you're going to do well.

Mr. Jay Rhodes: Good discussion and there is a real problem with the dock vendors. There is a lot more to discussions to be had. Good luck, Angel, we'll miss you.

Mr. Lee Bethel:

Mr. Russell Cockrum: This was a long meeting but good. We have a lot to work on. Thank you, again, Angel, for all your hard work. I haven't worked with you long but your efforts are clear and appreciated.

### **ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Rhodes 9:09 p.m. **MOTION SECONDED** by Castle. **MOTION PASSED UNANIMOUSLY.**



7-11-2023

---

Chair/Vice Chair Signature

Date